

Confidentiality and Informed Consent Agreement-Marc Keith Counselling

Before beginning, please read the confidentiality and informed consent agreement below. If you have any questions, please seek clarification.

Fees

I, the undersigned, do hereby agree to pay for the counselling services rendered by Marc Keith to be paid in cash or cheque at the end of each session. Please note that there is a \$20 fee for NSF cheques.

Participation

I, the undersigned, will make every effort to attend each session and to work on the issues that are represented. I also acknowledge the likely consequences of not following the procedure(s)/ plan, and what alternative course(s) of action are available to me.

Cancellation Policy

Sessions cancelled less than 24 hours before the appointment are charged at hourly rate and will have to be paid prior to the following session. Contact info: Call me at the above number. If I am unavailable please leave a message. Emergencies and unexpected happenstance will, of course, be considered.

Confidentiality and Limitations

Counselling sessions with Marc Keith, are confidential. No information will be shared with any third party without your written permission. However, there are several limitations to the confidential nature of the therapeutic relationship and it is important to be aware of them.

They include the following:

If you are under the age of 19 and disclose sexual, emotional and/or physical abuse or neglect by a specific person, the abuse must be reported to the Ministry for Children and Family Development or the police as appropriate.

If you are over the age of 19 and disclose sexual, emotional and/or physical abuse or neglect by a specific person who has access to people under the age of 19, the abuse must be reported to the Ministry for Children and Family Development or the police as appropriate.

If there is a probability that you may harm yourself, reasonable actions will be taken to try to ensure your safety. These actions may include sharing information with people responsible for your well-being, family, social supports, medical personnel, etc. Your information may also be shared with the police or other responsible authorities to ensure attendance at a medical treatment centre if appropriate.

If there is a probability that you may harm a third party, reasonable actions must be taken to warn the third party. These actions may include sharing information regarding the threat with the third party. In the event that the third party cannot be contacted, your information may also be shared with the police or other responsible authorities in order to locate the third party.

Your information, including the information contained in your client file, must be provided to a court of law if subpoenaed.

Your information, including the information contained in your client file, must be provided to a police body upon written request if it is related to an ongoing child protection investigation. If you are impaired by drugs and/or alcohol and intend to drive, a report will be made to the police.

I, the undersigned, do hereby voluntarily give consent for Marc Keith to provide counselling services.

I also understand that I may change the status of my voluntary, informed consent at any time.

I understand fully the information in this document, have discussed it with Marc Keith, and I agree to participate in the counselling sessions under the conditions described.

Name and Signature of Adult (Client or Guardian if applicable):

Date: _____

Name and Signature of Child or Youth (19 years or under):

Date: _____

Name and Signature of Counsellor:

Marc Keith

Date: _____